

CONFLICT OF INTEREST CODE FOR

AREA 4 AGENCY ON AGING A JOINT POWERS AUTHORITY

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the Area 4 Agency on Aging (**Agency**).

Designated employees shall file their statements with the **Agency** which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). All statements will be retained by the **Agency**.

Designated Positions

**Assigned
Categories**

Governing Board members/officers and alternates	1-4
Advisory Council members and alternates	1-4
Executive Director	1-5
Assistant Director	1-4
Fiscal Administrator	1-4
Regional Services Administrator	1-4
Direct Services Administrator	1-4
Operations Administrator	1-4
Contracts and Grants Specialist	1, 2
Information Technology Manager	1, 2
Ombudsman Program Manager	1
Regional Services Specialist	1, 2
Nutrition Services Manager	1, 2
Operations Specialist	1, 4
Controller	1-4
Program Manager/Developer	1, 2
Consultants/new positions	*

*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Chief Executive Officer may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Sec. 81008).

DISCLOSURE CATEGORIES

Category 1: Procurement Decisions

Persons assigned to this category shall report investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides leased facilities, products, equipment, vehicles, machinery or services (including training or consulting services) of the type utilized by the Agency.

Category 2: Grant Funding

Persons assigned this category shall report investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is of the type to receive grants or other funding from or through the Agency.

Category 3: Regulatory

Persons assigned this category shall report investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is subject to the Agency's regulatory authority.

Category 4: Claims

Persons assigned this category shall report investments and business positions in business entities and source of income from entities or persons who have filed a claim, or have a claim pending, against the Agency.

Category 5: Property

Persons assigned this category shall report interests in real property located within the Agency's jurisdiction of the type purchased or leased by the Agency for its use.

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CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the
was approved on

This code will become effective on

Sukhi K. Brar

Assistant Chief Counsel

Fair Political Practices Commission