

MEETING NOTICE & AGENDA

GOVERNING BOARD

LOCATION	Sacramento County Agency on Aging Area 4 1401 El Camino Avenue, 4 th Floor Sacramento, CA 95815
ALTERNATE LOCATION:	None
DATE:	October 9, 2026
TIME:	10:00 AM – 12:00 PM
ZOOM:	Members of the public wishing to join the meeting via Zoom, please use this link: Click here to join.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & APPROVE TELECONFERENCING MEMBERS

A. If NEEDED – AB 2449 “just cause” provision

II. ROLL CALL

III. PUBLIC COMMENT

AAA4 welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of people wishing to speak for a total of fifteen minutes per subject.

IV. CONSENT

- A. Adopt the Agenda.
- B. Approve the minutes from 8/14/26

V. CORRESPONDENCE

A. *[IF APPLICABLE]*

VI. ACTION ITEM

- A. Adopt Resolution #337 to Accept CalFresh Outreach Funds
- B. Approve the Area Plan Budget for SFY 2026-27
- C. Adopt Resolutions #338 & #339 to Apply for CSBG Funds in Sutter and Yuba Counties
- D. Approve JPEC Recommendations: Year End and First Quarter Performance
- E. Elect Members to Serve on the Nominating Committee
- F. Accept AAA4 Financial Statements

VII. DISCUSSION/PRESENTATION

None.

VIII. REPORTS

- A. Executive Committee
- B. Audit/Finance
- C. Advisory Council
- D. Grants Review Committee
- E. Joint Program Evaluation Committee (JPEC)
- F. Acting Executive Director

IX. ANNOUNCEMENTS

X. CLOSED SESSION (Scheduled to begin at 10:45 AM)

XI. ADJOURN

Attachments to be sent under separate cover:

- Item VI. B. Area Plan Budget
- Item VI. D. JPEC Year End and First Quarter Performance
- Item VI. F. Financial Statements

Disability Accommodations:

If you need reasonable disability-related accommodation to participate in this meeting, please contact the AAA4 office at (916) 486-1876 or email governingboard@agencyonaging4.org at least 3 days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than 3 days in advance.

Upcoming Committee Meetings:

AUDIT/FINANCE COMMITTEE

10/9/2026, 9:00 am – 9:45 am

EXECUTIVE COMMITTEE

10/9/2026, 9:45 am – 10:00 am

AGENCY ON AGING AREA 4

Governing Board Minutes

Date: August 14, 2026

Location: **Sacramento County**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, APPROVE TELECONFERENCING MEMBER(S), WELCOME & INTRODUCTIONS**

The Chair, Supervisor Dryden, called the meeting to order at 10:02 a.m., welcoming guests and members. The pledge of allegiance was led by Supervisor Dryden.

GOVERNING BOARD ATTENDANCE

County	Members Present – 9	Excused = 5 Absent = 3
Nevada		Supv. L. Swarthout (E)
Placer	Supv. S. Jones	W. Reed (E)
Sacramento	L. Klotz, M. Sawamura, M. Rose	C. Burton (A), L. Batten (E)
Sierra	Supv. S. Dryden	Supv. L. Heuer (A)
Sutter	M. Cardoza	T. Beebe, (E), Supv. J. Boone (A)
Yolo	G. Bourguignon	Supv. S. Allen (E)
Yuba	Supv. A. Vasquez, W. Peters	

*Teleconferencing according to AB 2449 Brown Act Emergency Provision.

On-site AAA4 Staff

Will Tift, Dr. Julie Bates, Jodi Mesa, Carly Malcomson, Jennifer Hassouna, Tina Linn, Diane Swanson

AAA4 Staff via Zoom

Julie Beckner, Ben Scalero, Ashley Williams, Anson Houghton, Dagne Buck, Anwar Masroor, Nancy Vasquez

On-site Guests

Dar Rhodes, HR Consultant

Guests via Zoom

Michelle Nevins, *Del Oro*; Iulia Bodeanu, *Advisory Council Member, Yolo County*; Magdalene DeBerg, *Loyalton Senior Center*; Julie Rhoten, *Stanford Settlement*; Jennifer Massello, *ACC Senior Services*; Margarita Minero, *Sacramento County SAS*

II. ROLL CALL

A quorum was established with roll call taken by Secretary, Leesa Klotz.

III. PUBLIC COMMENT - None.

IV. CONSENT

Item VI. A. Adopt the Agenda as Amended

Supervisor Dryden asked Megan Rose to announce some changes to the agenda. Meghan stated that Reports will move up from Item VIII to Item VI and is adding an emergency closed session of the Board at the end of the meeting.

Motion	Second	Passed
M. Rose	G. Bourguignon	Y= 9; N= 0; Abstain= 0

Item IV. B. Approve the minutes from 7/10/26

Motion	Second	Passed
M. Cardoza	Supv. A. Vasquez	Y= 9; N= 0; Abstain= 0

V. CORRESPONDENCE

A. Approval of Corrective Actions from January 2026 CDA Monitoring Visit

No comments were made and the correspondence was accepted.

VI. REPORTS

Executive Committee

- Supervisor Dryden reported that the Executive Committee met prior to the meeting. It was decided to do the reports before the action items.
- Dr. Julie will be giving an update from the search committee for a new Executive Director during her presentation.

Audit/Finance Committee

- Meghan Rose explained that when the audit was submitted to the auditors, there were errors on the documents. As a result, the audit firm that the Agency has been working with over the past year has terminated their relationship with us. Because there are now five years of audits that have not been submitted, the Agency's audits are considered high risk which will make it more of a challenge to retain another auditing firm. For this reason, there will be a closed session at the end of the meeting to enable an open conversation about the next steps.
- The Fiscal team is eagerly searching for a replacement audit firm which may be difficult due to the high risk audit status.
- The Agency's fiscal year ended June 30, 2026, so the fiscal team is working to get year-end reports completed which will be presented at the next meeting.

Advisory Council

- Diane Swanson reported that the Advisory Council met on July 16, 2026 having reached a quorum.
- There was 1 (one) action item which was accepted approving a hybrid meeting and remote participation policy for the Advisory Council. There were 3 (three) discussion topics; Updates on the State Budget, Anson Houghton's discussion regarding AAA's new Care for Caregivers C4A Program, and Dr. Julie's Update on the Executive Director Transition Planning.
- The August 20, 2026 meeting has been cancelled so the next meeting is scheduled for September 17, 2026 in Sacramento.

Legislative Committee

- Dr. Julie shared that the Legislative Committee met right after the Advisory Council meeting on July 26, 2026. The only action item involved updating letters that had been submitted to the Legislature on bills being followed

that are still active. The letters were updated to the appropriate committees and submitted again.

Acting Executive Director

- Will introduced the HR Consultant, Dar Rhodes, to the Board. Dar thanked the Board for bringing her on to help with the Agency's HR needs and she looks forward to getting to know the Board members she has not had the opportunity to meet. She said that Carly has been amazing and is certainly the right HR person to bring the Agency into the future. Dr. Bates also thanked Dar for all of her assistance and 30 plus years of HR expertise.
- Meghan Rose explained how Dar became involved with the Agency. After the former Executive Director left the Agency, a consultant was hired to interview select staff to identify areas of opportunity and HR was at the top of the list. The consultant and Supervisor Dryden interviewed several HR consultants and Dar blew everyone away.
- Dar stated that she can foresee that at the end of this experience there will be excellent policies, procedures and guidelines in place. Carly will continue to grow, and everyone will be set up for success. Supervisor Dryden expressed her sincere appreciation as everyone clapped.
- Will announced that the Agency has hired a new community health worker (CHW) through the Anthem Enhanced Case Management Program. Her role will involve outreach to Anthem members experiencing homelessness.
- Will discussed California's Master Plan for Aging including modernization initiatives to bolster the Health Insurance Counseling and Advocacy Program (HICAP). HICAP provides one-on-one counseling through staff and volunteers for Medicare enrollment and annual open enrollment. This is a nine (9) county program, including El Dorado and San Joaquin counties and brings an annual total award of \$861,000 to the Agency.
- There are several meetings coming up in September:
 - The Joint Program Evaluation Committee (JPEC) will meet on Thursday, August 27 to review year-end performance.
 - The Personnel Committee will meet to discuss job descriptions, proposed job grades, and how the grades align with the new salary chart.
 - The Grants Review Committee will meet to review grants in relation to the Area Plan budget.
 - The September Governing Board meeting will include approval of the budget, approval of the new salary chart, considerations for adopting the new salary chart and a possible phased implementation option to spread the cost over time.

- Anson explained that to bill for community care worker services, a PAVE application through the California Department of Health (DHCS) is required. Issues were raised since the PAVE application requires Board members Social Security numbers. Questions as to why the numbers are required, how they will be used, and what happens if a Board member refuses? Anson was asked for more clarification, an email to the board members, and to possibly revisit at the next meeting.

VII. ACTION ITEM

A. Adopt Fiscal Handbook

The Controller, Jennifer Hassouna, explained that one of the eight (8) corrective actions identified by the CDA in January was to revise the fiscal handbook. The handbook has been expanded from forty (40) pages to one hundred fifty-five (155) pages. The handbook now includes standardized procedures, internal controls, and operational checklists. The CDA provided very positive feedback indicating that the handbook could serve as a model for other AAAs. Board members received the handbook via email to review and there were no questions from the members in the room. Jennifer shared that of the eight CDA findings, only one (1) item remains.

Motion	Second	Passed
M. Cardoza	W. Peters	Y= 9; N= 0; Abstain= 0

B. Approve Resolution #336 re: MIPPA (Medicare Improvements for Patients & Providers Act) Funds

Will explained that this is an annual award and has been provided as a temporary annual program for approximately fourteen (14) years. This supports targeted outreach to individuals who may qualify for extra help with prescription drug costs. The purpose of this resolution is to allow the Agency to receive and administer the MIPPA funds which are shared by our HICAP provider, the Agency, and the five (5) ADRCs.

Motion	Second	Passed
M. Sawamura	M. Cardoza	Y= 9; N= 0; Abstain= 0

C. Accept AAA4 Financial Statements

Controller, Jennifer explained that the June and July financial statements are not yet available because the Agency is completing its year end-close. One funded partner has not submitted its MFRs for the entire year and staff is following up. Once all the information is received, expenditures can be properly captured and there is no unaccounted funding, the year-end close can be completed accurately. Supervisor Vasquez moved to table the financial statements for the next meeting and a voice vote was taken.

Motion	Second	Passed
Supv A. Vasquez	M. Rose	Y= 9; N= 0; Abstain= 0

VIII. DISCUSSION/PRESENTATION

A. Results from July 2026 Workplace Satisfaction Survey

- Dr. Julie shared the results of the latest satisfaction survey.
- There were some inconsistencies in response totals, and it is not known whether the same employees responded to both surveys. Because of these limitations, the results will be considered together with employee feedback and survey results rather than viewed in isolation.
- The areas showing negative movement warrants particular attention regarding belonging, workload, and internal growth opportunities. Feedback is being gathered through staff meetings, the suggestion box, and attendance at team meetings.
- Leadership intends to communicate survey results with the Agency staff and what actions will be taken in response.
- The next survey will be sometime in November or December. Decisions have not been made if the survey will occur before or after the new Executive Director begins.
- Supervisor Dryden and Board members expressed support for the work and acknowledged that staff have experienced leadership changes, organizational turmoil, fiscal challenges, and uncertainty related to federal funding.
- There was discussion about the importance of continued leadership communication, professional development, and maintaining focus and commitment to the Agency's mission.
- Supervisor Dryden expressed appreciation for the current leadership efforts, and especially to Will for stepping up as Acting Executive Director. She acknowledged that the level of trust at the Agency has increased with Will and Dr. Julie's leadership.

B. AAA4's Executive Director Position: Transition Planning Part 6

- Dr. Julie reported that WBCP executive search firm is now in the active phase of recruiting the next Executive Director.
- Interview dates are being set up with the recruitment committee for September 23, and a couple of dates in October 2026, TBD.
- There was discussion about negotiable options such as the benefit package and relocation reimbursement if applicable.
- Before the search materials are finalized, the Board was asked to provide any comments, feedback, or requests for changes as soon as possible. The brochure will go live on August 17, 2026.
- There was discussion about the images used in the recruitment brochure. Suggestions were made to not unintentionally suggest the agency primarily serves rural or agricultural communities. Several members felt one of the agricultural images could be replaced with the Sierra.
- Supervisor Dryden finds the Durgan "green" Bridge in Downieville personally meaningful but doesn't feel it necessarily represents the Agency's service

area. Tower Bridge was suggested as more representative of the greater Sacramento metropolitan area.

- Members were encouraged to share the brochure with the aging services organizations, social service organizations, and candidates they feel would be a good fit for the Agency.
- In closing, Dr. Julie asked that the Board members send any additional comments or changes via email prior to the Sunday deadline.

IX. ANNOUNCEMENTS

- None.

X. ADJOURN

The public meeting adjourned at 11:25 a.m. so the **EMERGENCY CLOSED SESSION** could begin.

******TO LISTEN TO THE FULL AUDIO OR REQUEST MATERIALS FROM THIS MEETING, PLEASE EMAIL GoverningBoard@AgencyOnAging4.org

Recordings are on file for one (1) year.

ACTION ITEM VI. A.

TO: AAA4 GOVERNING BOARD
FROM: Will Tift
DATE: October 5, 2026
SUBJECT: Adopt Resolution #337 to Accept CalFresh Outreach Funds

Resolution # 337 authorizes the Acting Executive Director to execute agreement # CF-2727-04 with the California Department of Aging to administer CalFresh Outreach Funds for FY 2026-2028.

Furthermore, the Resolution authorizes the Acting Executive Director to execute all future amendments to that agreement.

The term of the CalFresh Outreach Funds Contract is from October 1, 2026 through September 30, 2028 for approximately \$197,616.

This item requires a roll call vote.



A4AA GOVERNING BOARD

RESOLUTION NO. 337

RESOLVED by the Area 4 Agency on Aging Governing Board that the Executive Director is authorized to execute the following agreement for FFY 2022-2027 with the State of California Department of Aging: CalFresh Outreach Funding, contract number CF-2627-04, for approximately \$197,616. The contract period is from October 1, 2026 through September 30, 2028.

Furthermore, this Resolution authorizes the Acting Executive Director to execute an agreement and all future amendments to said agreement.

ON MOTION OF member _____, seconded by member _____ and adopted by a majority vote of duly constituted quorum of the Area 4 Agency on Aging Governing Board on October 9, 2026.

Sup. Sharon Dryden, Chair Date
A4AA Governing Board

Leesa Klotz, Secretary Date
A4AA Governing Board

ACTION ITEM VI. B.

TO: AAA4 GOVERNING BOARD

FROM: Will Tift, Acting Executive Director

DATE: October 5, 2026

SUBJECT: Approve the 2026-27 Area Plan Budget

On April 10, in joint session, both the Advisory Council and the Governing Board adopted the Area Plan Update for SFY 2026-27 which was then submitted prior to the State's May 1 deadline. At the time, the following notation was made:

The Department of Aging requires Agencies on Aging to submit a corresponding budget along with the Area Plan Update. The Department provided AAA4 with a planning estimate for SFY 2026-27 on April 3; therefore, Staff have not had an opportunity to develop an accurate budget. To demonstrate the 2026-27 Area Plan Update was written with the assumption that overall funding would remain level, AAA4 Staff plan to submit a copy of the current Area Plan budget.

On October 1 the Grants Review Committee (GRC) met to review and approve the original Area Plan Budget for SFY 2026-27. Retroactive approval from the full Board is now sought.

This item requires a roll call vote.

ACTION ITEM VI. C

TO: AAA4 GOVERNING BOARD

FROM: Will Tift

DATE: October 5, 2026

SUBJECT: Adopt Resolution No. 338 for Yuba-Sutter Meals on Wheels Block Grant in Sutter County

The Sutter County Community Action Agency (SCCAA) receives a Block Grant through the State Department of Community Services and Development (CSD). A Board Resolution from the Applicant (Meals on Wheels Yuba & Sutter Counties) is needed to apply for these funds.

Resolution #338 authorizes the Acting Executive Director to apply for and, if funded, execute an agreement for the Community Services Block Grant with SCCAA in the amount of \$100,000 for countywide priorities #2: **Improve access to food and basic needs**; and #3: **Expand access to health services (including mental, behavioral, physical, alcohol/substance abuse)**. The contract period is January 1st, 2027 through December 31, 2027.

Furthermore, this Resolution authorizes the Acting Executive Director to execute all future amendments to the above agreement.

This item requires a roll call vote.



A4AA GOVERNING BOARD

RESOLUTION NO. 338

RESOLVED by the Area 4 Agency on Aging Governing Board that the Executive Director is authorized to apply for a Community Services Block Grant with the Sutter County Community Action Agency (SCCAA) in the amount of \$100,000. Contract No. TBD with a contract period of January 1st, 2027 through December 31, 2027.

Furthermore, if funds are awarded this Resolution authorizes the Executive Director to execute an agreement and all future amendments to said agreement.

ON MOTION OF member _____, seconded by member _____ and adopted by a majority vote of duly constituted quorum of the Area 4 Agency on Aging Governing Board on October 9, 2026.

Sup. Sharon Dyrden, Chair Date
A4AA Governing Board

Leesa Klotz, Secretary Date
A4AA Governing Board

ACTION ITEM VI. C.

TO: AAA4 GOVERNING BOARD

FROM: Will Tift

DATE: October 5, 2026

SUBJECT: Adopt Resolution No. 339 for Yuba-Sutter Meals on Wheels Block Grant in Yuba County

The Yuba County Community Services Commission (YCCSC) receives a Block Grant through the State Department of Community Services and Development (CSD). A Board Resolution from the Applicant (Meals on Wheels Yuba & Sutter Counties) is needed to apply for these funds.

Resolution #339 authorizes the Acting Executive Director to apply for, and if funded, execute an agreement for the Community Services Block Grant with YCCSC in the amount of \$100,000 for countywide priorities #2: **Expand access to health services (including mental, behavioral, physical, alcohol/substance abuse)**; and #3: **Improve access to food and basic needs**. The contract period is January 1st, 2027 through December 31, 2027.

Furthermore, this Resolution authorizes the Acting Executive Director to execute all future amendments to the above agreement.

This item requires a roll call vote.



A4AA GOVERNING BOARD

RESOLUTION NO. 339

RESOLVED by the Area 4 Agency on Aging Governing Board that the Executive Director is authorized to apply for a Community Services Block Grant with the Yuba County Community Services Commission (YCCSC) in the amount of \$100,000. Contract No. TBD with a contract period of January 1st, 2027 through December 31, 2027.

Furthermore, if funds are awarded this Resolution authorizes the Executive Director to execute an agreement and all future amendments to said agreement.

ON MOTION OF member _____, seconded by member _____ and adopted by a majority vote of duly constituted quorum of the Area 4 Agency on Aging Governing Board on October 9, 2026.

Sup. Sharon Dryden, Chair Date
A4AA Governing Board

Leesa Klotz, Secretary Date
A4AA Governing Board

ACTION ITEM VI. D.

TO: AAA4 GOVERNING BOARD

FROM: Joint Program Evaluation Committee

DATE: October 5, 2026

SUBJECT: Approve JPEC Recommendations: Year-End & First Quarter

The Joint Program Evaluation Committee (JPEC) met on September 3 to review active compliance concerns as well year-end spending and year-end performance figures for all AAA4-funded programs for SFY 2025-26.

On the Year-End Funded Program Activity Report, there are five items that require Governing Board approval (Items A⁴ through E⁴ beginning on page 4 of 6).

JPEC also met on October 1 to review numerous requests for changes to annual scopes of service for SFY 2026-27. The Committee did not review year-to-date performance figures.

On the First Quarter Funded Program Activity Report, just one item requires Governing Board approval (Item B¹ on page 3 of 4).

In accordance with JPEC Policy, if any new information that is salient to this topic should become available, then AAA4 Staff will share it during the October 9 meeting.

FUNDED PROGRAM ACTIVITY REPORT

SFY 2025-26: Year-End Performance (July – June) AND Updates on other Matters

Compiled September 1, 2026

Updated on September 3, 2026

For most of the Funded Programs, the scope of this report includes events that occurred during the current 4-year contract cycle (July 2025 – June 2029). For Funded Programs operating on the minor contract cycle (i.e., Caregiver Assessment & Case Management in Placer, Sacramento & Yolo; Caregiver Counseling in all counties; Caregiver Respite in Placer, Sacramento & Yolo; and, Health Promotion in select counties) the scope of this report includes events that have occurred since July 1, 2019.

I. OUTSTANDING ACHIEVEMENT

Nominations are welcome from Advisory Council and Governing Board members at any time during the fiscal year. For more information, email: RSSTeam@agencyonaging4.org

II. OPEN MATTERS

The following Funded Programs are currently on Collaborative Oversight status:

- AAA4 Bingocize (on Oversight since last fiscal year)
- AAA4 Caregiver Counseling (on Oversight since last fiscal year)
- AAA4 Case Management (Placer on Oversight since Q1; Yuba-Sutter added in Q2)
- Connecting Point: Senior Information & Assistance (on Oversight since Q2)
- LSNC: Mother Lode Office (on Oversight since Q1;)
- MOW Yolo: Non-Traditional Congregate Meals (on Oversight since Q1)
- Sierra Senior Services: Home-Delivered Meals (on Oversight since Q2)

III. UPDATE on NEW PROVIDERS/PROGRAMS

As noted in the previous JPEC reports, AAA4 has assumed fiscal/administrative oversight of the Title III-B Transportation grant in Yolo County, replacing Dignity Health. The Yolo Healthy Aging Alliance (YHAA) has now resumed responsibility for distributing vouchers to clients which are being honored for rides on Yolo Bus Special.

It is also worth noting that while Connecting Point (CP) is neither a new Funded Partner nor a new Senior Information & Assistance provider, this is the first fiscal year CP has provided Senior I&A in Yuba and Sutter counties, replacing FREED in that role.

Similarly, the Yuba Sutter Legal Center (YSLC) is not a new Funded Partner but is providing Transportation Voucher services for the first time, replacing FREED in that role.

Lastly, MOW Yolo County is now the lead entity providing Non-Traditional Congregate Meals under subcontract with the Yolo Healthy Aging Alliance (YHAA).

IV. IMPACTED SERVICES

The following AAA4-Funded Programs have exceeded their maximum capacity and have either waived a Waiting List or have an active Waiting List:

- AAA4 Dine Around Town:
 - Sutter County: ~~18~~ 58 people waiting
- AAA4 Yuba-Sutter Meals on Wheels:
 - Yuba County: ~~54~~ 53 people waiting
 - Sutter County: ~~45~~ 68 people waiting
- Del Oro Caregiver Resource Center; Respite Care:
 - Placer County: ~~225~~ 237 people waiting
 - Sacramento County: ~~462~~ 475 people waiting
 - Yolo County: ~~45~~ 43 people waiting
- Gold Country Senior Services - HDM (W. Nevada County): ~~9~~ 35 people waiting
- Meals on Wheels by ACC (Sacramento County): ~~152~~ 404 people waiting
- Meals on Wheels Yolo County - HDM: ~~78~~ 10 people waiting
- PIRS (Placer County); Minor Home Modifications: ~~13~~ 35 people waiting

IV. QUALITY ASSURANCE

AAA4 Staff are not aware of any substantiated quality assurance concerns at this time.

V. COMPLIANCE (Not including Units of Service)

There have been difficulties receiving data uploads from the Yuba Sutter Legal Center. The AAA4 Contracts, Fiscal, IT and Program Staff have no additional compliance concerns at this time.

VI. PERFORMANCE (Units of Service Only)

Initially, the numbers of service units to be provided during the contract period are set by successful RFP applicants or renegotiated between AAA4 staff and the Funded Partner before a contract is executed. Thereafter, changes to the annual scope of service must be

reviewed by JPEC and approved by the Governing Board. In addition, special approval is required to change the annual scope in the first year of a competitive contract cycle.

Once the annual scope of service has been established, quarterly benchmarks will be negotiated between AAA4 and Funded Partner Staff. Benchmarks are used by JPEC to determine whether the delivery of services is progressing as anticipated. Benchmarks are used by Funded Programs to account for variations in the service pattern (e.g., less activity in the Winter months). Such variations may or may not be known in advance; hence benchmarks can be adjusted during the course of the fiscal year so long as the annual scope of service remains the same.

In accordance with AAA4's Performance Standards Policy, three classifications are used to describe performance levels for individual programs:

125% or More = Above-Range Performance

86% – 124% = Within-Range Performance

85% or Less = Below-Range Performance

Above-Range Performance might indicate a conservative scope of service or better-than-expected efficiencies; it might also indicate cost-cutting measures or a dilution of service quality. Thus, significant above-range performance is not necessarily a sign of positive outcomes.

Conversely, Below-Range Performance might indicate an optimistic scope of service or unexpected losses of efficiency; it might also indicate an investment of resources or an enhancement in service quality. Thus, significant below-range performance does not necessarily suggest an undesirable outcome.

VII. NEXT STEPS

Recommendations made by JPEC on September 3 will be noted below and sent to the Governing Board for action on September 11. Affected Funded Programs are welcome to attend either or both meetings and will have an opportunity to briefly speak (or have a written statement read on their behalf) prior to votes being cast.

Continued on next page

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
A ⁴	From “Item 2: ACTION” on the JPEC Agenda, this line item pertains to the Year-End Performance Chart. AAA4 Staff wish to discuss all instances where Programs appear <u>underspent</u> (i.e., where the “OAA Award Spent (Percent)” column is BELOW 100%). On the Chart, this includes row numbers 11, 12, 13, 14, 23, 24, 46, 47, 52, 53 & 57. AAA4 Staff suggest these items be discussed and acted upon one-by-one, beginning with non-AAA providers who are present, to determine whether services will continue during the fourth quarter. Staff suggest no action be taken.	Adopt Staff Suggestion Klotz; Mikal (7 – 0)
B ⁴	From “Item 3: ACTION” on the JPEC Agenda, and as noted in Section II above, seven (7) Funded Programs are currently on Collaborative Oversight status. AAA4 Staff suggest Collaborative Oversight remain in effect for all seven programs with the exception of MOW Yolo where the Non-Traditional Congregate Meals program has been discontinued.	Adopt Staff Suggestion Flanagan; Batten (7 – 0)
C ⁴	Next, AAA4 Staff wish to discuss all instances where programs <u>finished the year Below Range</u> (i.e., where the “ACTUAL Units Provided (Percent)” column is below 85%). On the Chart, this includes row numbers 2, 3, 6, 7, 9, 11, 13, 19, 22, 23, 24, 34, 37, 40, 41, 48, 49, 50 & 53. AAA4 Staff suggest these items be discussed and acted upon one-by-one, beginning with non-AAA providers who are present, to discuss whether the annual scope is still achievable. Staff suggest AAA4’s Case Management program be placed on Collaborative Oversight Status in Sacramento and Yolo counties. Staff also suggest MOW Yolo reduce their scope of service for home-delivered meals for SFY 2026-27.	Adopt Staff Suggestions Flanagan; Epley (7 – 0) & Batten; Klotz (7 – 0)
D ⁴	Similarly, AAA4 Staff wish to discuss all instances where programs <u>far exceeded their annual scope of service</u> (i.e., where the “ACTUAL Units Provided (Percent)” column is 125% or higher). On the Chart, this includes row numbers 4, 5, 8, 10, 20, 25, 30, 33 & 42. AAA4 Staff suggest these items be discussed and acted upon one-by-one, beginning with non-AAA providers who are present, to determine whether services will continue during the fourth quarter. Staff suggest no action be taken.	No Action Taken

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Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
E ⁴	As for the balance of Performance Chart items from row #1 through row #64, these programs have demonstrated typical performance or above-range performance. AAA4 Staff suggest no action be taken at this time.	Adopt Staff Suggestions Moreno; Epley (7 – 0)
F ⁴	FOR YOUR INFORMATION ONLY, rows #401-410 show data for the ADRCs (Aging & Disability Resource Connections) that are administered by AAA4. Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.	
G ⁴	FOR YOUR INFORMATION ONLY, rows #501-506 show data for AAA4's CalFresh Healthy Living Program (aka SNAP-Ed). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.	
H ³	FOR YOUR INFORMATION ONLY, rows #601-602 show data for AAA4's MIPPA Program (Medicare Improvements for Patients & Providers Act). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.	
I ³	FOR YOUR INFORMATION ONLY, rows #701-702 show data for AAA4's Elder Abuse Prevention program, and rows #801-803 show data for AAA4's LTC Ombudsman program. Performance goals for both are established and monitored by the State Ombudsman's Office; therefore, JPEC monitoring would be duplicative.	
J ³	FOR YOUR INFORMATION ONLY, rows #901-909 show data for LSNC's nine-county HICAP Program. Performance goals are established and monitored by ACL and the California Department of Aging; therefore, JPEC monitoring would be duplicative.	
K ³	JPEC will meet to review Year-End Performance for SFY 2025-26. The tentative date is Thursday, October 1, 2026.	

Continued on next page

September 3, 2026 Meeting Notes:

Committee Members present: Alinda Batten, Pam Epley, Karen Flanagan, Leesa Klotz, Annie Mikal, Marilyn Moreno & Pamela Nelson

A4 Staff Present: Will Tift (Committee Liaison), Dagne Buck, Janell Coskun, Dennis Eldridge, Rebecca Hensley, Anson Houghton, Brittany Lathrop, Carly Malcomson, Sara Martinez, Yvonne Pacheco-Vong, Melyssa Santos-Hollitz, Ben Scalero, Diane Swanson, Nancy Vasquez, Sandra Woolf & Clayton Wyatt

Guest Present: Dar Rhodes (HR Consultant), Miko Sawamura (Governing Board)

Programs Represented: AAA4 Direct Services (Caregiver Counseling, Case Management, Dine Around Town, Health Promotion, Housing, Elder Abuse Prevention, LTC Ombudsman, Yolo Transportation & Yuba-Sutter MOW), ACC Senior Services (Caregiver & Transportation), Connecting Point (211 Nevada/Yuba and Senior I&A Sutter), Inc. Senior Citizens of Sierra County (Outreach & Nutrition) and Yuba Sutter Legal Center.

FUNDED PROGRAM ACTIVITY REPORT

SFY 2026-27: Scope of Service Changes AND Updates on other Matters

Compiled September 29, 2026

Updated October 5, 2026

For most of the Funded Programs, the scope of this report includes events that occurred during the current 4-year contract cycle (July 2025 – June 2029). For Funded Programs operating on the minor contract cycle (i.e., Caregiver Assessment & Case Management in Placer, Sacramento & Yolo; Caregiver Counseling in all counties; Caregiver Respite in Placer, Sacramento & Yolo; and, Health Promotion in select counties) the scope of this report includes events that have occurred since July 1, 2019.

I. OUTSTANDING ACHIEVEMENT

Nominations are welcome from Advisory Council and Governing Board members at any time during the fiscal year. For more information, email: RSSTeam@agencyonaging4.org

II. OPEN MATTERS

The following Funded Programs are currently on Collaborative Oversight status:

- AAA4 Bingocize (on Oversight since SFY 2024-25)
- AAA4 Caregiver Counseling (on Oversight since SFY 2024-25)
- AAA4 Case Management (on Oversight since SFY 2025-26)
- Connecting Point: Senior Information & Assistance (on Oversight since SFY 2025-26)
- LSNC: Mother Lode Office (on Oversight since SFY 2025-26)
- Sierra Senior Services: Home-Delivered Meals (on Oversight since SFY 2025-26)

III. UPDATE on NEW PROVIDERS/PROGRAMS

Not applicable.

IV. IMPACTED SERVICES

The following AAA4-Funded Programs have exceeded their maximum capacity and have either waived a Waiting List or have an active Waiting List:

- AAA4 Dine Around Town:
 - Sutter County: ~~58~~ 4 people waiting
- AAA4 Yuba-Sutter Meals on Wheels:
 - Yuba County: ~~53~~ 69 people waiting
 - Sutter County: ~~68~~ 77 people waiting
- Del Oro Caregiver Resource Center; Respite Care:
 - Placer County: ~~237~~ 234 people waiting
 - Sacramento County: ~~475~~ 476 people waiting
 - Yolo County: ~~43~~ 43 people waiting
- Gold Country Senior Services - HDM (W. Nevada County): ~~35~~ TBD people waiting
- Meals on Wheels by ACC (Sacramento County): ~~404~~ TBD people waiting
- Meals on Wheels Yolo County - HDM: ~~10~~ TBD people waiting
- PIRS (Placer County); Minor Home Modifications: ~~35~~ 50 people waiting

IV. QUALITY ASSURANCE

AAA4 Staff are not aware of any substantiated quality assurance concerns at this time.

V. COMPLIANCE (Not including Units of Service)

The AAA4 Contracts, Fiscal, IT and Program Staff have no compliance concerns at this time.

VI. PERFORMANCE (Units of Service Only)

Initially, the numbers of service units to be provided during the contract period are set by successful RFP applicants or renegotiated between AAA4 staff and the Funded Partner before a contract is executed. Thereafter, changes to the annual scope of service must be reviewed by JPEC and approved by the Governing Board. In addition, special approval is required to change the annual scope in the first year of a competitive contract cycle.

Once the annual scope of service has been established, quarterly benchmarks will be negotiated between AAA4 and Funded Partner Staff. Benchmarks are used by JPEC to determine whether the delivery of services is progressing as anticipated. Benchmarks are used by Funded Programs to account for variations in the service pattern (e.g., less activity in the Winter months). Such variations may or may not be known in advance; hence benchmarks can be adjusted during the course of the fiscal year so long as the annual scope of service remains the same.

VII. NEXT STEPS

Recommendations made by JPEC on October 1 will be noted below and sent to the Governing Board for action on October 9. Affected Funded Programs are welcome to attend either or both meetings and will have an opportunity to briefly speak (or have a written statement read on their behalf) prior to votes being cast.

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
A ¹	From “Item 2: ACTION” on the JPEC Agenda, no action is needed because there are no compliance concerns at this time.	No Action Taken
B ¹	From “Item 3: ACTION” on the JPEC Agenda, Scope of Service adjustments are being considered for the following Funded Programs: • AAA4 Caregiver Counseling • AAA4 Case Management • AAA4 Dine Around Town (Restaurant Vouchers) • AAA4 Health Promotion Programs* • AAA4 Yuba Sutter Meals on Wheels • AAA4 Yolo Transportation • ACC Senior Services (Caregiver & Transportation) • Community Link (Senior Information & Assistance) • Connecting Point (Senior Information & Assistance) • Del Oro Caregiver Resource Center • Gold Country Senior Services (Nutrition) • Inc. Senior Citizens of Sierra County (Nutrition) • Meals on Wheels Sacramento • Meals on Wheels Yolo County • Placer Independent Resource Services (Home Mod) • Rebuilding Together Sacramento (Home Mod) • Seniors First (Nutrition & Transportation) • Sierra Senior Services (Nutrition) • Stanford Settlement (Transportation) • Yuba Sutter Legal Center (Legal & Transportation) AAA4 Staff suggest these items be discussed and acted upon one-by-one, beginning with non-AAA4 providers who are present, to determine whether the proposed scope changes are reasonable.	Adopt Staff Suggestions 23 Separate Motions were made and Approved The Requested Scope was adopted in every case except Community Link – 211 Sacramento where the rationale did not seem reasonable.

Continued on next page

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
C ¹	JPEC will meet to review Mid-Year Performance for SFY 2025-26. The tentative date is Thursday, February 4, 2027.	

October 9, 2026 Meeting Notes:

Committee Members present: Alinda Batten, Pam Epley, Karen Flanagan, Leesa Klotz, Pamela Nelson & Miko Sawamura

A4 Staff Present: Will Tift (Committee Liaison), Dagne Buck, Rebecca Hensley, Anson Houghton, Brittany Lathrop, Melyssa Santos-Hollitz, Ben Scalero, Diane Swanson, Nancy Vasquez, Sandra Woolf & Clayton Wyatt

Guest Present: Pamela Rasada (Advisory Council), Sabrina Smith (Advisory Council)

Programs Represented: AAA4 Direct Services (Caregiver Counseling, Case Management, Dine Around Town, Health Promotion, Housing, Elder Abuse Prevention, LTC Ombudsman, Yolo Transportation & Yuba-Sutter MOW), LSNC Mother Lode, MOW Sacramento, Stanford Settlement (Transportation) and Yuba Sutter Legal Center (Legal & Transportation).

ACTION ITEM VI. E.

TO: AAA4 GOVERNING BOARD
FROM: Will Tift
DATE: October 5, 2026
SUBJECT: Select Board Members to Serve on the Nominating Committee

The Governing Board's Rules of Procedure state "The Nominating Committee shall consist of a minimum of three members who shall be elected annually by the Governing Board. Committee members shall select their Committee chair. The Committee shall submit, at the meeting held in October, nominations for each of the offices and for the subsequent Nominating Committee and will be responsible for seeking members capable of assuming responsibilities of the respective offices."

The Committee should meet as soon as practicable to choose a slate of individuals they believe are best suited to serve as Board Officers for the next calendar year. The Nominating Committee should present its slate in November so that elections can be held in December.

AAA4 is currently seeking Board Members who are willing to serve on the Nominating Committee. Nominations may be made from the floor.

This item requires a roll call vote.

ACTION ITEM VI. F.

TO: AAA4 GOVERNING BOARD
FROM: Will Tift
DATE: October 5, 2026
SUBJECT: Approve AAA4 Financial Statements

The following financial statements for the month of June are attached for review and approval by the Governing Board:

- Statement of Financial Position (A point-in-time picture of overall fiscal health)
- Statement of Financial Activities (Net income for a specified timeframe)
- Statement of Cash Flows (Cash entering and leaving for a specified timeframe)

This item requires a roll-call vote by the Governing Board.