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## AAA4 BULLETIN

<b>TO: AAA4 Funded Partners</b>	<b>NO: A4B2022-09</b>
<b>SUBJECT:</b> Holiday Closure and Deadlines for Monthly Financial Reports (MFR's)	<b>DATE ISSUED:</b> December 07, 2022
<b>REFERENCES:</b> N/A	<b>SUPERSEDES:</b> N/A
<b>PROGRAMS AFFECTED:</b>	
<input checked="" type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III C-1 <input type="checkbox"/> Title III C-2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> HICAP <input type="checkbox"/> MIPPA <input type="checkbox"/> OTO <input type="checkbox"/> Other	
<b>PURPOSE OF BULLETIN:</b>	
<input type="checkbox"/> Amend Policy or Procedure <input type="checkbox"/> Clarification <input checked="" type="checkbox"/> Information	
<b>FOR INQUIRIES CONTACT:</b>	
fical@agencyonaging4.org	

### Holiday Office Closure

Agency on Aging \ Area 4 will be closed for the holidays as noted in the table below:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/18 Closed	12/19 Open	12/20 Open	12/21 Open	12/22 Open	12/23 Closed	12/24 Closed
12/25 Closed	12/26 Closed	12/27 Closed	12/28 Closed	12/29 Closed	12/30 Closed	12/31 Closed

### Holiday Deadlines for Monthly Financial Reports

Expense reimbursement dates for November MFR's are scheduled as follows:

- November MFR's received in good order by the close of business on Friday, December 16, 2022, will be paid by Thursday, December 22, 2022.
- November MFR's received after Friday, December 16, 2022 will be paid in January 2023.

Thank you in advance for your cooperation with the MFR reimbursement schedule.

The entire staff at Agency on Aging \ Area 4 wishes you a safe and happy holiday season!