



NOTICE OF COMMITTEE MEETING

TO: **Joint Program Evaluation Committee (JPEC)**
FROM: Will Tift, Planner Administrator

Friday, February 7, 2025
10:00 AM – 12:00 Noon

AAA4 Office
1401 El Camino Avenue, 4th Floor
Sacramento, CA 95815

Alternate location: Cal-Waste, 175 Enterprise court, Galt, CA 95632
Members of the Public (including Funded Partners) may also join via Zoom at:
<https://us02web.zoom.us/j/87034968568>

DRAFT AGENDA

- 10:00 am Introductions & Approve Agenda
- 10:05 am Public Comment on items Not on the Agenda
- 10:10 am Item A: ACTION Elect Chair & Vice Chair for 2025
- 10:15 am Item B: ACTION Review Open Matters & any Quality and Compliance concerns (see Funded Partner Activity Report)
- 10:45 am Item C: ACTION Review Year-End Performance Chart
 - 1) AAA4 Staff Presentations and Suggestions
 - 2) Commentary from the Funded Partners
 - 3) Committee Deliberation and Recommendation
- 11:45 am Item D: Discussion Edits/Updates to AAA4's JPEC Policy
- 11:55 am Set Next Meeting (tentatively Friday, March 28) & Adjourn

FUNDED PROGRAM ACTIVITY REPORT

SFY 2024-25: Mid-Year Performance (July – December) AND Updates on other Matters

Compiled February 3, 2025

For most of the Funded Programs, the scope of this report includes events that occurred during the major, 4-year contract cycle (July 2021 – June 2025). For Funded Programs operating on the minor contract cycle (i.e., Caregiver Assessment & Case Management in Placer, Sacramento & Yolo; Caregiver Respite in Placer, Sacramento & Yolo; and, Health Promotion in all counties) the scope of this report includes events that have occurred since July 1, 2019.

I. OUTSTANDING ACHIEVEMENT

Nominations are welcome from Advisory Council and Governing Board members at any time during the fiscal year.

II. OPEN MATTERS

The 2021-25 Request for Proposal (RFP) resulted in Community Link (211 Yolo) being awarded the contract for Title III-B Senior Information & Assistance provided they satisfy the following conditions:

- a) Such services shall be delivered in a manner that supports and compliments the pre-existing agreement between the County of Yolo and Community Link by which the program known as “211 Yolo” is currently being made available to the public (via the designated 2-1-1 telephone prefix, via a dedicated text number and via web access at: 211yolocounty.com) for the expressed purpose of “linking residents to vital health and human services, information and resources in the community;” and,
- b) Community Link will (to the extent practicable) actively coordinate with the County of Yolo and with the Yolo Healthy Aging Alliance in order to: *i*) establish and regularly maintain some degree of physical presence in the County, and *ii*) remain apprised of the availability and salient characteristics of resources that are available to Older Adults and Family Caregivers who reside in the County and to other interested parties inquiring on behalf of an Older Adult or Family Caregiver who resides in the County.

II. OPEN MATTERS (continued)

All of the Funded Programs that finished SFY 2023-24 Below Range were placed on Collaborative Oversight status. They are:

- AAA4: Caregiver Counseling (BRICC) [All 7 Counties]
- AAA4: Case Management [Placer & Sacramento]
- Community Link – 211 Yolo, Senior I&A [Yolo]
- Gold Country Community Services, Congregate Meals [W. Nevada]
- Inc. Seniors of Sierra County, Congregate Meals [Sierra]
- LSNC Mother Lode Office, Legal Services [Placer]
- Meals on Wheels Yolo County, Congregate & Home-Delivered Meals
- Sierra Senior Services, Congregate Meals [E. Nevada]

III. UPDATE on NEW PROVIDERS/PROGRAMS

Pending approval of an Area Plan Update, AAA4 may be adding a new program to its offering of Title III-D Health Promotion courses. SAIL (Stay Active and Independent for Life) is an evidence-based strength, balance and fitness program for older adults.

IV. IMPACTED SERVICES

The following AAA4-Funded Programs have exceeded their maximum capacity and have either waived a Waiting List or have an active Waiting List:

- AAA4 Dine Around Town:
 - Yuba County: 25 people waiting
 - Sutter County: 40 people waiting
- AAA4 Yuba-Sutter Meals on Wheels:
 - Yuba County: 70 people waiting
 - Sutter County: 68 people waiting
- Del Oro Caregiver Resource Center; Respite Care:
 - Placer County: ??? people waiting
 - Sacramento County: ??? people waiting
 - Yolo County: ?? people waiting
- Dignity Health (Yolo County); Transportation: ??? people waiting
- FREED (Yuba-Sutter); Transportation: ??? people waiting, respectively
- Gold Country Community Services - HDM (W. Nevada County): ?? people waiting
- Meals on Wheels by ACC (Sacramento County): ??? people waiting
- Meals on Wheels Yolo County: ??? people waiting
- PIRS (Placer County); Minor Home Modifications: ??? people waiting
- Rebuilding Together (Sacramento County); Minor Home Modifications: ? people
- Seniors First; Transportation: ? people waiting

V. QUALITY ASSURANCE

AAA4 Staff are not aware of any quality assurance concerns at this time.

VI. COMPLIANCE (Not including Units of Service)

AAA4 Staff report no Funded Programs are out of compliance with the terms and conditions of their contractual agreements.

VII. PERFORMANCE (Units of Service Only)

Initially, the number of service units to be provided during the contract period are set by successful RFP applicants or renegotiated between AAA4 staff and the Funded Partner before a contract is executed. Thereafter, changes to the annual scope of service must be reviewed by JPEC and approved by the Governing Board.

Once the annual scope of service has been established, quarterly benchmarks will be negotiated between AAA4 and Funded Partner Staff. Benchmarks are used by JPEC to determine whether the delivery of services is progressing as anticipated. Benchmarks are used by Funded Programs to account for variations in the service pattern (e.g., less activity in the Winter months). Such variations may or may not be known in advance; hence benchmarks can be adjusted during the course of the fiscal year so long as the annual scope of service remains the same.

In accordance with AAA4's Performance Standards Policy, three classifications are used to sort performance levels for individual programs:

125% or More = Above-Range Performance

86% – 124% = Within-Range Performance

85% or Less = Below-Range Performance

Above-Range Performance might indicate a conservative scope of service or better-than-expected efficiencies; it might also indicate cost-cutting measures or a dilution of service quality. Thus, significant above-range performance is not necessarily a sign of positive outcomes.

Conversely, Below-Range Performance might indicate an optimistic scope of service or unexpected losses of efficiency; it might also indicate an investment of resources or an enhancement in service quality. Thus, significant below-range performance does not necessarily suggest an undesirable outcome.

VIII. NEXT STEPS

Recommendations made by JPEC on February 7th will be noted below and sent to the Governing Board for action on February 14th. Affected Funded Programs are welcome to attend either or both meetings and will have an opportunity to briefly speak (or have a written statement read on their behalf) prior to votes being cast.

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
A ²	As noted in Section II above, specific conditions were applied to the current service contract with Community Link (211 Yolo). AAA4 Staff suggest no action at this time.	
B ²	<p>As noted in Section II above, nine (9) Funded Programs are currently on Collaborative Oversight status because they finished SFY 2023-24 Below Range. AAA4 Staff suggest the following four (4) programs be <u>removed</u> from Collaborative Oversight due to their within-range performance over the past six months:</p> <ul style="list-style-type: none"> • Inc. Seniors of Sierra County, Congregate Meals [Sierra] • LSNC Mother Lode Office, Legal Services [Placer] • Meals on Wheels Yolo County, Home-Delivered Meals only • Sierra Senior Services, Congregate Meals [E. Nevada] <p>AAA4 Staff suggest Collaborative Oversight remain in effect for the other five (5) programs (AAA4 Caregiver Counseling, AAA4 Case Management, Community Link – 211 Yolo, Gold Country Community Services, and Meals on Wheels Yolo: Congregate Meals).</p>	
C ²	This item (and those that follow) pertains to the Mid-Year Performance Chart. AAA4 Staff wish to discuss all Below Range instances (i.e., where the “% of Goal Q2” column is below 86%). On the Chart, these row numbers are highlighted in yellow , and they include #3, #10, #21, #33, #41, #44, #46-49, #59, #62, #63, #65, #67 & #68. Depending upon the explanations provided during the meeting, AAA4 Staff may or may not suggest any action be taken.	

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
D ²	<p>AAA4 Staff also wish to discuss those instances where the annual service unit goal has already been exceeded due to above-range performance in the First and/or Second Quarters. On the Chart, these row numbers are also highlighted in yellow, and they include #30, #59, #60 & #64.</p> <p>Depending upon the explanations provided during the meeting, AAA4 Staff may or may not suggest any action be taken.</p>	
E ²	<p>As for the balance of Performance Chart items from row #2 through row #67, these programs have demonstrated typical performance for the first quarter. AAA4 Staff suggest no action be taken at this time.</p>	
F ²	<p>FOR YOUR INFORMATION ONLY, rows (#401-404) show data for the ADRCs (Aging & Disability Resource Connections) that are administered by AAA4. Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
G ²	<p>FOR YOUR INFORMATION ONLY, rows (#501-507) show data for AAA4's CalFresh Healthy Living Program (aka SNAP-Ed). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
H ²	<p>FOR YOUR INFORMATION ONLY, rows (#601-602) show data for AAA4's MIPPA Program (Medicare Improvements for Patients & Providers Act). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
I ²	<p>FOR YOUR INFORMATION ONLY, rows (#701-704) show data for AAA4's Elder Abuse Prevention program, and rows (#801-803) show data for AAA4's LTC Ombudsman program. Performance goals for both are established and monitored by the State Ombudsman's Office; therefore, JPEC monitoring would be duplicative.</p>	
J ²	<p>FOR YOUR INFORMATION ONLY, rows (#901-909) show data for LSNC's nine-county HICAP Program. Performance goals are established and monitored by ACL and the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
K ²	<p>JPEC will meet to review Third Quarter Performance for SFY 2024-25. The tentative date is Friday, March 28.</p>	

Row #	Funded Program <small>(Reverse Alphabetical Order)</small>	County	Service Category	Service Unit Measure	AAA4 Staff Lead	OAA Award (Initial)	% of Goal Q1	% of Goal Q2	% of Goal Q3	% of Goal Q4	% of Goal YTD	OAA Units YTD	People Served (OAA)	Non OAA Units	Flags/Notes
1	Yuba Sutter Legal Center for Seniors	SUTT	Legal Advice/Counseling	Hours	Rebecca	\$38,500	73%	94%			44%	387	47	180	
2		YUBA	Legal Advice/Counseling			\$31,300	111%	87%			53%	571	26	185	
3	Yolo Healthy Aging Alliance	YOLO	Non-Traditional Congregate Meals (Food Trucks)	Meals	Clayton	\$67,272	N/A	84%			28%	1,392	325	-	<i>Operated using non-AAA4 funds in Q1.</i>
4	Stanford Settlement	SACT	Transportation	One-Way Rides	Sara	\$75,000	92%	94%			46%	2,929	67	384	<i>Non-OAA units are OCAM rides.</i>
5	Sierra Senior Services	East NEVA	<u>Congregate Meals</u>	Meals	Clayton	\$51,434	99%	94%			48%	1,933	60	-	
6			Home Delivered Meals			\$196,221	118%	129%			62%	8,997	146	-	
7	Sierra Senior Services	East PLAC	Home Delivered Meals	Meals	Clayton	\$153,069	94%	105%			51%	6,424	130	-	
8	Seniors First - Meals on Wheels Placer	West PLAC	Home Delivered Meals	Meals	Clayton	\$652,485	107%	121%			57%	19,819	278	53,114	<i>Non-OAA units are AARP meals.</i>
9	Seniors First	West PLAC	Congregate Meals	Meals	Clayton	\$211,019	112%	108%			55%	2,855	53	1,532	<i>Non-OAA units are AARP meals.</i>
10		PLAC	Information & Assistance	Total Contacts	Rebecca	\$93,000	96%	77%			44%	1,522	1,458	-	
11		West PLAC	Transportation	One-Way Rides		\$44,000	121%	129%			63%	225	38	-	
12	Rebuilding Together	SACT	Home Repair/Modification	Repairs/Modifications	Sara	\$40,000	100%	100%			48%	24	24	37	<i>Non-OAA units are OCAM jobs.</i>
13	Placer Independent Resource Services (PIRS)	West PLAC	Home Repair/Modification	Repairs/Modifications	Rebecca	\$50,000	94%	103%			49%	65	65	-	
14	Meals on Wheels Yolo County (PRI)	YOLO	<u>Congregate Meals</u>	Meals	Clayton	\$81,599	130%	187%			73%	1,447	177	-	
15			<u>Home Delivered Meals</u>			\$352,908	119%	119%			59%	85,263	995	-	

Legend:

Below Range < 86%
 Above Range >124 %

Within Range
 Program Inactive

Corrected Figure
 Flagged for Discussion

Italics Figure is an estimate
Underline Collaborative Oversight in effect

Bold Red = New Item

Row #	Funded Program (Reverse Alphabetical Order)	County	Service Category	Service Unit Measure	AAA4 Staff Lead	OAA Award (Initial)	% of Goal Q1	% of Goal Q2	% of Goal Q3	% of Goal Q4	% of Goal YTD	OAA Units YTD	People Served (OAA)	Non OAA Units	Flags/Notes
16	Meals on Wheels Sacramento County	SACT	Congregate Meals	Meals	Clayton	\$1,015,323	107%	114%			58%	39,856	1,449	-	
17			Non-Traditional Congregate Meals (Restaurant Vouchers)	Meal Vouchers Redeemed		\$312,902	134%	113%			66%	8,257	192	-	
18			Home Delivered Meals	Meals		\$3,547,960	118%	118%			60%	196,121	1,693	-	
19	LSNC: Yolo Office	YOLO	Legal Advice/Counseling	Hours	Rebecca	\$28,219	83%	94%			59%	318	166	-	
20	LSNC: Sacramento Office	SACT	Legal Advice/Counseling	Hours	Rebecca	\$130,000	94%	97%			55%	1,153	424	-	
21	LSNC: Mother Lode Office	NEVA	Legal Advice/Counseling	Hours	Rebecca	\$22,000	94%	67%			45%	301	83	-	
22		PLAC	Legal Advice/Counseling			\$74,041	102%	96%			52%	849	186	-	
23		SIER	Legal Advice/Counseling			\$3,000	80%	N/A			40%	1	1	-	
24	Inc. Seniors of Sierra County	SIER	Congregate Meals	Meals	Clayton	\$73,602	101%	94%			47%	1,558	66	-	
25			Home Delivered Meals			\$103,739	126%	150%			65%	5,854	59	-	
26			Outreach			Contacts	\$37,000	144%	170%			71%	937	92	-
27	Gold Country Community Services	West NEVA	Congregate Meals	Meals	Clayton	\$52,569	239%	130%			71%	2,412	285	-	
28			Home Delivered Meals			\$441,797	108%	94%			49%	20,298	235	-	
29	FREED Center for Independent Living	NEVA	Home Repair/Modification	Repairs/ Modifications	Clayton	\$30,944	81%	156%			57%	58	58	-	
30	FREED Center for Independent Living	SUTT	Home Repair/Modification	Repairs/ Modifications	Clayton	\$7,500	140%	248%			89%	16	16	-	
31			Information & Assistance	Total Contacts		\$21,500	127%	115%			49%	719	421	-	
32			Transportation Vouchers	One-Way Rides		\$14,500	108%	105%			51%	535	26	-	

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33	FREED Center for Independent Living	YUBA	Information & Assistance	Total Contacts	Clayton	\$27,399	103%	82%			42%	476	280	-	
34			Transportation Vouchers	One-Way Rides		\$17,850	107%	111%			52%	495	31	-	
35	Foothills House of Hospitality	West NEVA	Transportation	One-Way Rides	Rebecca	\$32,283	76%	177%			63%	266	61	792	Non-OAA units are OCAM rides.
36	Dignity Health	YOLO	Transportation	One-Way Rides	Sara	\$56,437	135%	146%			68%	1,557	12	-	
37			Transportation Vouchers				146%	135%			71%	756	35	-	
38	Del Oro Caregiver Resource Center (CRC)	PLAC	Caregiver Assessment (SUPPLEMENTAL)	Hours	Rebecca	\$77,772	104%	87%			46%	678	279	-	Non-OAA units are ARPA hours.
39			Caregiver Case Management (SUPPORT)				190%	113%			62%	132	26	-	
40			Caregiver Respite				N/A	112%			39%	1,773	55	2,426	
41	Del Oro Caregiver Resource Center (CRC)	SACT	Caregiver Assessment (SUPPLEMENTAL)	Hours	Rebecca	\$157,732	98%	65%			43%	1,337	605	-	Non-OAA units are ARPA hours.
42			Caregiver Case Management (SUPPORT)				125%	90%			50%	431	76	-	
43			Caregiver Respite				N/A	190%			73%	5,389	128	3,606	
44	Del Oro Caregiver Resource Center (CRC)	YOLO	Caregiver Assessment (SUPPLEMENTAL)	Hours	Rebecca	\$39,377	59%	61%			29%	79	44	-	Non-OAA units are ARPA hours.
45			Caregiver Case Management (SUPPORT)				260%	100%			60%	43	11	-	
46			Caregiver Respite				N/A	47%			16%	120	5	458	
47	Connecting Point - 211 Nevada	NEVA	Information & Assistance	Total Contacts	Rebecca	\$47,234	69%	83%			33%	1,489	461	-	
48	Community Link - 211 Yolo	YOLO	Information & Assistance	Total Contacts	Sara	\$47,408	108%	57%			38%	240	240	-	
49	Community Link - 211 Sacramento	SACT	Information & Assistance	Total Contacts	Sara	\$110,000	106%	81%			33%	3,614	3,614	-	

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50	ACC Senior Services - ACC Rides	SACT	Transportation	One-Way Rides	Sara	\$195,000	113%	169%			71%	13,825	485	-	
51	ACC Senior Services	SACT	Caregiver Assessment (SUPPLEMENTAL)	Hours	Sara	\$61,341	174%	118%			73%	590	107	66	Non-OAA units are ARPA hours.
52			Caregiver Case Management (SUPPORT)				111%	124%			59%	238	49	16	
53	AAA4: Yuba-Sutter Meals on Wheels	SUTT	Home Delivered Meals	Meals	Teja	\$292,940	110%	99%			52%	8,701	119	7,229	Non-OAA units are ARPA meals and meals purchased with local funds.
54		YUBA				\$317,101	118%	115%			58%	7,544	86	8,342	
55	AAA4: SAIL (Stay Active and Independent for Life)	PLAC	Health Promotion	Contacts	Nancy	TBD	N/A	N/A						-	Area Plan approval pending.
56	AAA4: Matter of Balance	ALL		Contacts	Nancy	TBD	147%	139%			68%	326	55	-	
57	AAA4: DEEP (Diabetes Education Program)	ALL		Contacts	Nancy	TBD	0%	138%			48%	58	22	-	
58	AAA4: Bingocize	SACT		Contacts	Nancy	\$65,508	22%	56%			23%	407	46	-	
59	AAA4: Mature Edge Job Readiness Program	PLAC	Employment	Activities	Nancy	\$58,760	186%	217%			104%	26	15	-	
60		SACT					175%	129%			95%	57	32	-	
61		YOLO					140%	160%			79%	15	9	-	
62	AAA4: Dine Around Town	SUTT	Non-Traditional Congregate Meals (Restaurant Vouchers)	Meal Vouchers Redeemed	Teja	\$173,484	70%	69%			35%	4,804	99	2,510	Non-OAA units are ARPA meals.
63		YUBA				\$64,739	82%	85%			42%	1,508	34	707	

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63	AAA4: Case Management	PLAC	<u>Case Management</u>	Hours	Anson	\$175,310	39%	136%			23%	9	5	-	Non-OAA units are OCAM hours.
64		SACT					268%	233%			92%	289	62	53	
65		SUTT					106%	0%			48%	13	7	-	
66		YOLO					140%	132%			75%	34	8	-	
67		YUBA					116%	17%			32%	7	4	-	
68	AAA4: Caregiver Counseling (BRICC)	ALL	<u>Caregiver Counseling (SUPPORT)</u>	Hours	Anson	\$92,494	50%	58%			20%	22	10	-	

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405	AAA4 Nevada ADRC	NEVA	ADRC Core Services - AAA4 Only	Total Calls Received	Anson	\$30,000	82	24	0	0	106	42	-	
406			ADRC Core Services - Cumulative with Partners				82	1896	0	0	1,978	1,914	-	
401	AAA4 Placer ADRC	PLAC	ADRC Core Services - AAA4 Only	Total Calls Received	Anson	\$282,816	239	279	0	0	518	195	-	
407			ADRC Core Services - Cumulative with Partners				4,079	-2554	0	0	1,525	1,202	-	
402	AAA4 Sacramento ADRC	SACT	ADRC Core Services - AAA4 Only	Total Calls Received	Anson	\$170,976	1,759	1778	0	0	3,537	1,292	-	
408			ADRC Core Services - Cumulative with Partners				9,511	17786	0	0	27,297	25,417	-	
403	AAA4 Yolo ADRC	YOLO	ADRC Core Services - AAA4 Only	Total Calls Received	Anson	\$157,000	92	147	0	0	239	95	-	
409			ADRC Core Services - Cumulative with Partners				995	1099	0	0	2,094	1,990	-	
404	AAA4 Yuba-Sutter ADRC	YUBA-SUTT	ADRC Core Services - AAA4 Only	Total Calls Received	Anson	\$81,000	121	266	0	0	387	141	-	
410			ADRC Core Services - Cumulative with Partners				1,743	234	0	0	1,977	1,731	-	
501	AAA4 CalFresh Healthy Living	NEVA	Evidence-Based Programs which may include: ● Cooking Matters ● Bingocize ● Eat Smart, Live Strong ● Food Smarts ● Matter of Balance ● Walk with Ease	Contacts	Nancy	\$301,015	N/A	N/A			-	-	-	
502		PLAC					157	11			168	42	-	
503		SACT					194	66			260	83	-	
504		SIER					N/A	N/A			-	-	-	
506		YOLO					176	28			204	17	-	
507		YUBA-SUTT					N/A	N/A			-	-	-	
601	AAA4 MIPPA	All	MIPPA Education	Activities	Rebecca	TBD	N/A	N/A			1	Not Collected	-	
602		All	MIPPA Outreach				5	5			11	Not Collected	-	

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701	AAA4 Elder Abuse Prevention	PSA 4	Elder Abuse Prevention	Public Education Sessions	Nancy	\$30,187	9	9			18	1,297		
702		PSA 4	Elder Abuse Prevention	Copies of Ed. Materials/ Products	Nancy		159	921			1,080			
703		PSA 4	Elder Abuse Prevention	Training Sessions for Professionals	Nancy		3	3			6			
704		PSA 4	Elder Abuse Prevention	Hours Coordinating EAP System	Nancy		16	21			37			

801	AAA4 Long-Term Care Ombudsman Program (LTCOP)	PSA 4	Ombudsman (federal)	Complaints / Cases Opened	Nancy	\$1,403,206	638	222			860	Not Collected		
802		PSA 4	Ombudsman (state)	Facility Visits	Nancy		861	798			1,659	Not Collected		
803		PSA 4	Ombudsman	Community Education	Nancy		18	12			30	Not Collected		

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901	HICAP Services of Northern California (HSNC)	PSA 11: SJ	Health Insurance Counseling	Clients Counseled	Rebecca	\$482,253	60	154			214	214	-	
902		PSA 29: ED					196	422			618	618	-	
903		NEVA					78	142	0		220	220	-	
904		PLAC					110	173			283	283	-	
905		SACT					268	466	0		734	734	-	
906		SIER					0	2			2	2	-	
907		SUTT					32	41	0		73	73	-	
908		YOLO					57	172			229	229	-	
909		YUBA					12	30			42	42	-	