

AGENCY ON AGING AREA 4

Governing Board Minutes

Date: August 14, 2026

Location: **Sacramento County**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, APPROVE TELECONFERENCING MEMBER(S), WELCOME & INTRODUCTIONS**

The Chair, Supervisor Dryden, called the meeting to order at 10:02 a.m., welcoming guests and members. The pledge of allegiance was led by Supervisor Dryden.

GOVERNING BOARD ATTENDANCE

County	Members Present – 9	Excused = 5 Absent = 3
Nevada		Supv. L. Swarthout (E)
Placer	Supv. S. Jones	W. Reed (E)
Sacramento	L. Klotz, M. Sawamura, M. Rose	C. Burton (A), L. Batten (E)
Sierra	Supv. S. Dryden	Supv. L. Heuer (A)
Sutter	M. Cardoza	T. Beebe, (E), Supv. J. Boone (A)
Yolo	G. Bourguignon	Supv. S. Allen (E)
Yuba	Supv. A. Vasquez, W. Peters	

*Teleconferencing according to AB 2449 Brown Act Emergency Provision.

On-site AAA4 Staff

Will Tift, Dr. Julie Bates, Jodi Mesa, Carly Malcomson, Jennifer Hassouna, Tina Linn, Diane Swanson

AAA4 Staff via Zoom

Julie Beckner, Ben Scalero, Ashley Williams, Anson Houghton, Dagne Buck, Anwar Masroor, Nancy Vasquez

On-site Guests

Dar Rhodes, HR Consultant

Guests via Zoom

Michelle Nevins, *Del Oro*; Iulia Bodeanu, *Advisory Council Member, Yolo County*; Magdalene DeBerg, *Loyalton Senior Center*; Julie Rhoten, *Stanford Settlement*; Jennifer Massello, *ACC Senior Services*; Margarita Minero, *Sacramento County SAS*

II. ROLL CALL

A quorum was established with roll call taken by Secretary, Leesa Klotz.

III. PUBLIC COMMENT - None.

IV. CONSENT

Item VI. A. Adopt the Agenda as Amended

Supervisor Dryden asked Megan Rose to announce some changes to the agenda. Meghan stated that Reports will move up from Item VIII to Item VI and is adding an emergency closed session of the Board at the end of the meeting.

Motion	Second	Passed
M. Rose	G. Bourguignon	Y= 9; N= 0; Abstain= 0

Item IV. B. Approve the minutes from 7/10/26

Motion	Second	Passed
M. Cardoza	Supv. A. Vasquez	Y= 9; N= 0; Abstain= 0

V. CORRESPONDENCE

A. Approval of Corrective Actions from January 2026 CDA Monitoring Visit

No comments were made and the correspondence was accepted.

VI. REPORTS

Executive Committee

- Supervisor Dryden reported that the Executive Committee met prior to the meeting. It was decided to do the reports before the action items.
- Dr. Julie will be giving an update from the search committee for a new Executive Director during her presentation.

Audit/Finance Committee

- Meghan Rose explained that when the audit was submitted to the auditors, there were errors on the documents. As a result, the audit firm that the Agency has been working with over the past year has terminated their relationship with us. Because there are now five years of audits that have not been submitted, the Agency's audits are considered high risk which will make it more of a challenge to retain another auditing firm. For this reason, there will be a closed session at the end of the meeting to enable an open conversation about the next steps.
- The Fiscal team is eagerly searching for a replacement audit firm which may be difficult due to the high risk audit status.
- The Agency's fiscal year ended June 30, 2026, so the fiscal team is working to get year-end reports completed which will be presented at the next meeting.

Advisory Council

- Diane Swanson reported that the Advisory Council met on July 16, 2026 having reached a quorum.
- There was 1 (one) action item which was accepted approving a hybrid meeting and remote participation policy for the Advisory Council. There were 3 (three) discussion topics; Updates on the State Budget, Anson Houghton's discussion regarding AAA's new Care for Caregivers C4A Program, and Dr. Julie's Update on the Executive Director Transition Planning.
- The August 20, 2026 meeting has been cancelled so the next meeting is scheduled for September 17, 2026 in Sacramento.

Legislative Committee

- Dr. Julie shared that the Legislative Committee met right after the Advisory Council meeting on July 26, 2026. The only action item involved updating letters that had been submitted to the Legislature on bills being followed

that are still active. The letters were updated to the appropriate committees and submitted again.

Acting Executive Director

- Will introduced the HR Consultant, Dar Rhodes, to the Board. Dar thanked the Board for bringing her on to help with the Agency's HR needs and she looks forward to getting to know the Board members she has not had the opportunity to meet. She said that Carly has been amazing and is certainly the right HR person to bring the Agency into the future. Dr. Bates also thanked Dar for all of her assistance and 30 plus years of HR expertise.
- Meghan Rose explained how Dar became involved with the Agency. After the former Executive Director left the Agency, a consultant was hired to interview select staff to identify areas of opportunity and HR was at the top of the list. The consultant and Supervisor Dryden interviewed several HR consultants and Dar blew everyone away.
- Dar stated that she can foresee that at the end of this experience there will be excellent policies, procedures and guidelines in place. Carly will continue to grow, and everyone will be set up for success. Supervisor Dryden expressed her sincere appreciation as everyone clapped.
- Will announced that the Agency has hired a new community health worker (CHW) through the Anthem Enhanced Case Management Program. Her role will involve outreach to Anthem members experiencing homelessness.
- Will discussed California's Master Plan for Aging including modernization initiatives to bolster the Health Insurance Counseling and Advocacy Program (HICAP). HICAP provides one-on-one counseling through staff and volunteers for Medicare enrollment and annual open enrollment. This is a nine (9) county program, including El Dorado and San Joaquin counties and brings an annual total award of \$861,000 to the Agency.
- There are several meetings coming up in September:
 - The Joint Program Evaluation Committee (JPEC) will meet on Thursday, August 27 to review year-end performance.
 - The Personnel Committee will meet to discuss job descriptions, proposed job grades, and how the grades align with the new salary chart.
 - The Grants Review Committee will meet to review grants in relation to the Area Plan budget.
 - The September Governing Board meeting will include approval of the budget, approval of the new salary chart, considerations for adopting the new salary chart and a possible phased implementation option to spread the cost over time.

- Anson explained that to bill for community care worker services, a PAVE application through the California Department of Health (DHCS) is required. Issues were raised since the PAVE application requires Board members Social Security numbers. Questions as to why the numbers are required, how they will be used, and what happens if a Board member refuses? Anson was asked for more clarification, an email to the board members, and to possibly revisit at the next meeting.

VII. ACTION ITEM

A. Adopt Fiscal Handbook

The Controller, Jennifer Hassouna, explained that one of the eight (8) corrective actions identified by the CDA in January was to revise the fiscal handbook. The handbook has been expanded from forty (40) pages to one hundred fifty-five (155) pages. The handbook now includes standardized procedures, internal controls, and operational checklists. The CDA provided very positive feedback indicating that the handbook could serve as a model for other AAAs. Board members received the handbook via email to review and there were no questions from the members in the room. Jennifer shared that of the eight CDA findings, only one (1) item remains.

Motion	Second	Passed
M. Cardoza	W. Peters	Y= 9; N= 0; Abstain= 0

B. Approve Resolution #336 re: MIPPA (Medicare Improvements for Patients & Providers Act) Funds

Will explained that this is an annual award and has been provided as a temporary annual program for approximately fourteen (14) years. This supports targeted outreach to individuals who may qualify for extra help with prescription drug costs. The purpose of this resolution is to allow the Agency to receive and administer the MIPPA funds which are shared by our HICAP provider, the Agency, and the five (5) ADRCs.

Motion	Second	Passed
M. Sawamura	M. Cardoza	Y= 9; N= 0; Abstain= 0

C. Accept AAA4 Financial Statements

Controller, Jennifer explained that the June and July financial statements are not yet available because the Agency is completing its year end-close. One funded partner has not submitted its MFRs for the entire year and staff is following up. Once all the information is received, expenditures can be properly captured and there is no unaccounted funding, the year-end close can be completed accurately. Supervisor Vasquez moved to table the financial statements for the next meeting and a voice vote was taken.

Motion	Second	Passed
Supv A. Vasquez	M. Rose	Y= 9; N= 0; Abstain= 0

VIII. DISCUSSION/PRESENTATION

A. Results from July 2026 Workplace Satisfaction Survey

- Dr. Julie shared the results of the latest satisfaction survey.
- There were some inconsistencies in response totals, and it is not known whether the same employees responded to both surveys. Because of these limitations, the results will be considered together with employee feedback and survey results rather than viewed in isolation.
- The areas showing negative movement warrants particular attention regarding belonging, workload, and internal growth opportunities. Feedback is being gathered through staff meetings, the suggestion box, and attendance at team meetings.
- Leadership intends to communicate survey results with the Agency staff and what actions will be taken in response.
- The next survey will be sometime in November or December. Decisions have not been made if the survey will occur before or after the new Executive Director begins.
- Supervisor Dryden and Board members expressed support for the work and acknowledged that staff have experienced leadership changes, organizational turmoil, fiscal challenges, and uncertainty related to federal funding.
- There was discussion about the importance of continued leadership communication, professional development, and maintaining focus and commitment to the Agency's mission.
- Supervisor Dryden expressed appreciation for the current leadership efforts, and especially to Will for stepping up as Acting Executive Director. She acknowledged that the level of trust at the Agency has increased with Will and Dr. Julie's leadership.

B. AAA4's Executive Director Position: Transition Planning Part 6

- Dr. Julie reported that WBCP executive search firm is now in the active phase of recruiting the next Executive Director.
- Interview dates are being set up with the recruitment committee for September 23, and a couple of dates in October 2026, TBD.
- There was discussion about negotiable options such as the benefit package and relocation reimbursement if applicable.
- Before the search materials are finalized, the Board was asked to provide any comments, feedback, or requests for changes as soon as possible. The brochure will go live on August 17, 2026.
- There was discussion about the images used in the recruitment brochure. Suggestions were made to not unintentionally suggest the agency primarily serves rural or agricultural communities. Several members felt one of the agricultural images could be replaced with the Sierra.
- Supervisor Dryden finds the Durgan "green" Bridge in Downieville personally meaningful but doesn't feel it necessarily represents the Agency's service

area. Tower Bridge was suggested as more representative of the greater Sacramento metropolitan area.

- Members were encouraged to share the brochure with the aging services organizations, social service organizations, and candidates they feel would be a good fit for the Agency.
- In closing, Dr. Julie asked that the Board members send any additional comments or changes via email prior to the Sunday deadline.

IX. ANNOUNCEMENTS

- None.

X. ADJOURN

The public meeting adjourned at 11:25 a.m. so the **EMERGENCY CLOSED SESSION** could begin.

******TO LISTEN TO THE FULL AUDIO OR REQUEST MATERIALS FROM THIS MEETING, PLEASE EMAIL GoverningBoard@AgencyOnAging4.org

Recordings are on file for one (1) year.